

Application for HKSAR Passport (For children under 16 years of age applying in Hong Kong)



(i) 請用黑色或藍色筆以正楷填寫本申請書。
Please complete this form in BLOCK letters using black or blue pen.

(ii) ☐ 請在適當方格內填上「✓」號。
☐ Please tick as appropriate

Warning:

It is an offence in law to furnish any false statement or information relating to this application.

[illegible]



申請／領取護照辦事處簡碼及地址 Application/Collection Office Code and Location

[01] 港島區簽發旅行證件辦事處
香港中環統一碼頭道38號
海港政府大樓2樓
電話：2852 3047

[05] 火炭辦事處
新界火炭樂景街2至18號
銀禧薈4樓
405至406號舖位
電話：2651 8644

[01] Hong Kong Island Travel Documents Issuing Office
2/F, Harbour Building,
38 Pier Road, Central, Hong Kong
Tel : 2852 3047

[05] Fo Tan Office
Shops 405 & 406, 4/F,
Jubilee Square,
2-18 Lok King Street, Fo Tan, N.T.
Tel : 2651 8644

[02] 東九龍辦事處
九龍藍田匯景道1至17號
匯景花園匯景廣場第二層
電話：2347 3492

[06] 元朗辦事處
新界元朗西菁街23號
富達廣場地下B舖位
電話：2475 4145

[02] East Kowloon Office
Level 2, Sceneway Plaza, Sceneway
Garden, 1- 17 Sceneway Road,
Lam Tin, Kowloon
Tel : 2347 3492

[06] Yuen Long Office
Shop B, G/F, Manhattan Plaza,
23 Sai Ching Street, Yuen Long,
N.T.
Tel : 2475 4145

[03] 西九龍辦事處
九龍油麻地上海街250號
油麻地停車場大廈閣樓
電話：2359 4426

**[07] 旅行證件及國籍(申請)組/
旅行證件(簽發)組**
香港灣仔告士打道7號
入境事務大樓4樓
電話：2829 3039

[03] West Kowloon Office
M/F, Yau Ma Tei Carpark Building,
250 Shanghai Street, Yau Ma Tei,
Kowloon
Tel : 2359 4426

**[07] Travel Documents and Nationality (Application) Section/
Travel Documents (Issue) Section**
4/F, Immigration Tower
7 Gloucester Road
Wan Chai, Hong Kong
Tel : 2829 3039

[04] 沙田辦事處
新界沙田上禾輦路1號
沙田政府合署3樓
電話：2158 6419

[04] Sha Tin Office
3/F, Sha Tin Government Offices,
1 Sheung Wo Che Road, Sha Tin,
N.T.
Tel : 2158 6419

辦公時間：
旅行證件及國籍(申請)組/旅行證件(簽發)組：
星期一至星期五：上午8時45分至下午4時30分
星期六：上午9時至上午11時30分

港島區簽發旅行證件辦事處：
星期一至星期五：上午9時至下午4時30分
星期六：上午9時至下午12時30分

其他辦事處：
星期一至星期五：上午9時至下午12時45分
及下午2時至4時30分
星期六：上午9時至下午12時30分

以上電話號碼只供聯絡辦事處之用。有關旅行證件的查詢，請致電入境事務處查詢熱線：2824 6111

Office hours:

Travel Documents and Nationality (Application) Section/Travel Documents (Issue) Section:
Mondays to Fridays: **8:45 a.m. to 4:30 p.m.**
Saturdays: **9:00 a.m. to 11:30 a.m.**

Hong Kong Island Travel Documents Issuing Offices:
Mondays to Fridays: **9:00 a.m. to 4:30 p.m.**
Saturdays: **9:00 a.m. to 12:30 p.m.**

Other Immigration Offices:
Mondays to Fridays: **9:00 a.m. to 12:45 p.m. and 2:00 p.m. to 4:30 p.m.**
Saturdays: **9:00 a.m. to 12:30 p.m.**

The above telephone numbers are for contact with the offices only. For enquiries on travel documents, please telephone Immigration Department enquiry hotline: 2824 6111



收集資料的目的 Purpose of Collection

申請書內所提供的個人資料，會供入境事務處作下列一項或多項用途：

- 一、辦理你的申請；
- 二、實行/執行《入境條例》(第115章)及《入境事務隊條例》(第331章)的相關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
- 三、在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- 四、供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供；以及
- 五、供作法例規定、授權或准許的其他合法用途。

就有關申請提供個人資料純屬自願。若你未能提供足夠資料，本處可能無法辦理你的申請。

資料轉交的類別

為達到上述目的，你在申請書內所提供的個人資料，或會向其他政府決策局和部門及其他機構披露。

查閱個人資料

根據《個人資料(私隱)條例》第18及22條，以及附表1第6項原則，你有權要求查閱及改正個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請書內所填報的個人資料的副本。如欲查詢申請書內的個人資料，包括查閱或改正，可向下列人員提出：

香港灣仔告士打道7號入境事務大樓4樓
總入境事務主任(旅行證件及國籍)申請
電話：2829 3083

The personal data provided in the application form will be used by Immigration Department for one or more of the following purposes:-

- (a) to process your application;
- (b) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115); Immigration Service Ordinance (Chapter 331) and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
- (c) to process other person's application for immigration facilities in which you are named as a sponsor or referee;
- (d) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (e) any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

Access to Personal Data

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to :

Chief Immigration Officer
(Travel Documents and Nationality) Application
4/F, Immigration Tower, 7 Gloucester Road
Wan Chai, Hong Kong
Tel: 2829 3083

