



Guidance Notes on Application for HKSAR Re-entry Permit for Children under 16 years of age

ID(E) 73A

1 Eligibility

- a) Chinese citizens who have either acquired the right of abode or been granted unconditional stay in Hong Kong; or
- b) persons not of Chinese nationality who have been granted unconditional stay in Hong Kong but cannot obtain national passports or travel documents of any other countries or regions.

Remarks: Under the Easy Travel Scheme, holders of Hong Kong identity cards bearing "****", "*" or "R" symbol or locally issued Hong Kong permanent identity cards, who are aged 11 or above, can travel from Hong Kong to the Mainland and Macao SAR and vice versa without producing a HKSAR Re-entry Permit (Re-entry Permit) or other travel documents at any Hong Kong immigration control point. They are also not required to fill in any arrival card or departure card.

2 Validity

A Re-entry Permit good for a single journey is valid for 6 months. A multiple Re-entry Permit is valid for 5 years.

3 Documentary Requirements and Fee

- i. Completed Re-entry Permit application form (ID(E)73A);
- ii. The child's Hong Kong identity card, if appropriate;
- iii. Documentary evidence of the child's legal residence in the HKSAR
- iv. One recent photograph (The photograph should be taken in full face, without a hat. The background should be plain and of a light colour. The size must not be larger than 55 x 45 mm or smaller than 50 x 40 mm. The photograph will not be stuck onto the permit. It is used for reproduction of a digitised image. The quality of the image appearing on the permit will depend on the quality of the original photograph furnished);
- v. Consenting parent or legal guardian's Hong Kong identity card or valid travel documents;
- vi. The child's birth certificate to prove the relationship between the consenting parent and the child [*Please refer to Remarks (b)*], or a court order, if appropriate, to prove that the consenting legal guardian concerned has custodial rights in respect of the child; and
- vii. Application fee (Please refer to Fee Leaflet (ID912) and payment methods at Note 5).

Other Requirements

- viii. For local in-person application for a replacement of Re-entry Permit, applicant should produce the child's previous Re-entry Permit for cancellation upon submission of application.
- ix. For application through Immigration Division of Mainland Offices of the HKSAR Government (Mainland Offices), applicant should produce the existing Re-entry Permit of the child upon submission of application.
- x. If the child's previous Re-entry Permit is lost, damaged or is not available, applicant has to complete Form ID645. The processing time may be longer.

Additional Requirements (For children aged under 11)

- xi. The latest school document bearing the child's photograph authenticated by the school (e.g. student's handbook or school record card bearing the child's name, date of birth and photograph) or other proof of identity. If such documents are not available, a completed Form for Countersignature (ID 641) together with a photocopy of identity document of the person countersigning the form.

Remarks:

- a) Additional documents or information may be required if necessary. An application with insufficient supporting documents or sub-standard photograph will not be processed.
- b) If the child was born in Hong Kong, furnishing of birth certificate is not required.

4 Means of Application

4.1 Local Application

4.1.1 In Person

Applicant may submit the application together with the child at any one of the Immigration Offices that handles travel document applications. Please make an appointment through the Internet at <http://www.gov.hk/tdbooking>, Immigration Department Mobile Application or the telephone booking system at 2598 0888. For detailed addresses of the offices, please refer to the back of this Guidance Notes (ID(E)73A).



4.1.2 By Post

Applicant may send the child's application by post to:

Documents Management Section
2nd Floor, Tuen Mun Siu Lun Government Complex,
19 Siu Lun Street, Tuen Mun, New Territories

Remarks: *Underpaid mail items will not be accepted by the Immigration Department. Please pay sufficient postage and provide a return address before posting to ensure successful delivery.*

4.1.3 Drop-in

During office hours, applicant may place the child's application in the drop-in box at any one of the Immigration Offices that handles travel document applications.

Point to note: If the applicant submits the child's application by post or depositing it into a drop-in box, please send in the application form and photograph along with photocopies of the supporting documents listed at Note 3 above, except Hong Kong identity card(s). All photocopies submitted should be made on A4 size (210mm x 297mm) paper and will not be returned. Please provide the original Hong Kong identity card(s) and submitted supporting documents, if any, upon collection of Re-entry Permit for verification. **No cash, cheque (fee payable at time of collection), original documents or previous travel documents should be sent along with the application.**

4.2 Through Immigration Divisions of Mainland Offices (for replacement application for expired or lost Re-entry Permit only)

Applicant must submit the application in person together with the child to the Immigration Division of the nearest Mainland Office. For detailed addresses of the offices, please refer to Note 8.3 of this Guidance Notes (ID(E)73A).

5 Payment Methods

Fee for Re-entry Permit is payable at the time of collection. Payment can be made by EPS, Octopus, FPS, cash or crossed cheque payable to 'The Government of the Hong Kong Special Administrative Region'. Post-dated cheques will not be accepted. **Up-to-date charges are available in Fee Leaflet (ID912).**

6 Means of Collection

Means of Application		Means of Application
Local application	In Person at Counter	If all supporting documents required are provided upon submission of application, Re-entry Permit can normally be issued to the applicant on the same day.
	By Post/ Drop-in	After receiving a Collection Notice issued by the Immigration Department, the consenting parent or legal guardian should (or may authorise a person, in writing on the authorisation form (ID678)) accompany the child to collect the Re-entry Permit <u>in person</u> at the selected Immigration Office.
Application through Immigration Division of Mainland Offices		After being informed by the Immigration Department, the authorised Hong Kong referee should attend the selected Immigration Office <u>in person</u> for collection of Re-entry Permit.

- a) If the applicant submits the child's application by post or depositing it into a drop-in box, the original supporting documents should be produced for verification. If the child has previously held a Re-entry Permit, such document should be produced for cancellation upon collection of the new Re-entry Permit.
- b) If the applicant submits the child's application through Immigration Division of Mainland Office and declares that the existing Re-entry Permit has already expired, it is not necessary to produce the existing Re-entry Permit upon collection.
- c) The authorisation form (ID678) is available at Immigration Offices or downloadable from <http://www.immd.gov.hk>. Applicant's signature in the authorisation form must be the same as that on the application form.

7 Processing Time

If all supporting documents required are provided upon submission of application, local in-person application for Re-entry Permit can normally be processed and issued to the applicant on the same day. For application submitted by post or drop-in, an extra 2 to 3 working days may be required (Working days denote Monday to Friday excluding General Holidays). The time for mailing the application to the Immigration Department is excluded from the processing time listed above. In general, applicant can collect the new Re-entry Permit on the next working day after the completion of the processing by the Immigration Department. If the child's previous Re-entry Permit is lost, damaged or is not available, the processing time may be longer. For application submitted through Immigration Division of Mainland Offices, the processing time of a replacement application will normally take 4 to 6 weeks upon receipt of all necessary documents and photograph. The time for forwarding the application is excluded.

8 Other Information

8.1 Take Good Care of the Re-entry Permit

Illegal transfer of Re-entry Permit is a criminal offence. Any person who is guilty of the offence shall be liable to imprisonment for 14 years and to a fine of \$150,000. Re-entry Permit application due to loss takes time and money. In the event of loss of the Re-entry Permit while he/she is outside Hong Kong, the applicant may contact the Immigration Department's Assistance to Hong Kong Resident Unit 24-hour hotline (852) 1868 for assistance.

8.2 Enquiry

Information & Liaison Section
UG Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road,
Tseung Kwan O, New Territories
Tel.: 2824 6111 Fax: 2877 7711
E-mail: enquiry@immd.gov.hk Website: <http://www.immd.gov.hk>

8.3 Address and Contact Details of Immigration Division of Mainland Offices

a) Office of the Government of the HKSAR in Beijing (“BJO”)

71 Di'anmen Xidajie, Xicheng District, Beijing, China Postal Code: 100009
Tel.: (86 10) 6657 2880 Fax: (86 10) 6657 2830
E-mail: bjohksar@bjo-hksarg.org.cn Website: <http://www.bjo.gov.hk>

b) Hong Kong Economic and Trade Office in Shanghai (“SHETO”)

21st Floor, The Headquarters Building, 168 Xizang Road (M), Huangpu District,
Shanghai, China Postal Code: 200001
Tel.: (86 21) 6351 2233 Fax: (86 21) 6351 9368
E-mail: enquiry@sheto.gov.hk Website: <http://www.sheto.gov.hk>

c) Hong Kong Economic and Trade Office in Chengdu (“CDETO”)

48th Floor, Office Tower 2, Chengdu IFS, No.1, Section 3 Hongxing Road, Chengdu,
Sichuan Province, China Postal Code: 610021
Tel.: (86 28) 8208 6660 Fax: (86 28) 8208 6661
E-mail: general@cdeto.gov.hk Website: <http://www.cdeto.gov.hk>

d) Hong Kong Economic and Trade Office in Guangdong (“GDETO”)

Flat 7101, Citic Plaza, 233 Tian He North Road, Guangzhou, Guangdong Province,
China Postal Code: 510613
Tel.: (86 20) 3891 1220 Fax: (86 20) 3891 1221
E-mail: general@gdeto.gov.hk Website: <http://www.gdeto.gov.hk>

e) Hong Kong Economic and Trade Office in Wuhan (“WHETO”)

Unit 4303, Tower I, New World International Trade Tower, 568 Jianshe Avenue,
Jiangnan District, Wuhan, Hubei Province, China Postal Code: 430022
Tel.: (86 27) 6560 7300 Fax: (86 27) 6560 7301
E-mail: enquiry@wheto.gov.hk Website: <http://www.wheto.gov.hk>

This Guidance Notes ID(E)73A and the relevant forms are issued free of charge.

Guide to fill up the Re-entry Permit Application Form (ID(E)73A)

Part 1 – Type of Re-entry Permit

Please select the type of Re-entry Permit as appropriate.

Part 2 – Means of Collection (For application submitted by post/drop-in or through Immigration Division of Mainland Offices)

Please enter the 2-digit Collection office code into to choose an office listed below for collecting your new Re-entry Permit:

0 1

Hong Kong Island Travel Documents Issuing Office
2nd Floor, Harbour Building,
38 Pier Road, Central, Hong Kong
Tel: 2852 3047

0 2

East Kowloon Office
Level 2, Sceneway Plaza,
Sceneway Garden, 1 – 17 Sceneway
Road, Lam Tin, Kowloon
Tel: 2347 3492

0 3

West Kowloon Office
Ground Floor, 28 Kimberley Street,
Tsim Sha Tsui, Kowloon
Tel: 2359 4426

0 4

Sha Tin Office
3rd Floor, Sha Tin Government
Offices, 1 Sheung Wo Che Road,
Sha Tin, New Territories
Tel: 2158 6419

0 5

Fo Tan Office
Shops 405 – 407, 4th Floor, Jubilee
Square, 2 – 18 Lok King Street,
Fo Tan, New Territories
Tel: 2651 8644

0 6

Yuen Long Office
1st Floor, Yuen Long Government
Offices, 2 Kiu Lok Square,
Yuen Long, New Territories
Tel: 2475 4145

0 7

Travel Documents and Nationality (Application) Section
2nd Floor, Administration Tower,
Immigration Headquarters,
61 Po Yap Road, Tseung Kwan O,
New Territories
Tel: 2829 3039

0 8

Tuen Mun Office
2nd Floor,
Tuen Mun Siu Lun Government
Complex,
19 Siu Lun Street, Tuen Mun,
New Territories
Tel: 2797 0872

Office hours: (Closed on Sundays and public holidays)

Hong Kong Island Travel Documents Issuing Office: Mondays to Fridays: 9:00 a.m. to 4:30 p.m.
Saturdays: 9:00 a.m. to 12:30 p.m.

Other Immigration Offices: Mondays to Fridays: 9:00 a.m. to 12:45 p.m. and
2:00 p.m. to 4:30 p.m.
Saturdays: 9:00 a.m. to 12:30 p.m.

Travel Documents and Nationality (Application) Section Mondays to Fridays: 8:45 a.m. to 4:30 p.m.
Saturdays: 9:00 a.m. to 11:30 a.m.

The telephone numbers listed above are for contact with the respective offices only. For enquiries on travel documents, please call 2824 6111.

Part 3 – Personal Particulars

All personal particulars in this section must be the same as those shown on the child's Hong Kong identity card.

If the child has not registered for a Hong Kong identity card, all personal particulars in this section must be the same as those shown on his/her birth certificate.

If the child was born in the Mainland, applicant should provide the name of the province, municipality or autonomous region (e.g. Guangdong) at which the child was born at the “Place of Birth” column.

If the child was born overseas, applicant should provide the country name (e.g. Canada). For non-country name, the applicant may be required to submit relevant supporting document.

Part 4 – Additional Information (if any)

If the applicant wishes to give additional information regarding this application, please give details in this part.

Part 5 – Declaration of Parent or Legal Guardian

Parent or legal guardian should complete and sign before submitting the child's application.

Father / Mother – who has rights in respect of the child and such rights have not been limited in any way by the order of any court.

Legal guardian (by court order) – a court order has to be produced to show that he/she has custodial rights in respect of the child.

Legal guardian (by authorisation) – an authorisation letter has to be produced to show that he/she is being authorised by either the consenting parent or legal guardian to apply for a Re-entry Permit on behalf of the child. The consenting parent / legal guardian should have rights in respect of the child and such rights have not been limited in any way by the order of any court. For authorisation by legal guardian, a court order has to be produced to show that the legal guardian has custodial rights in respect of the child.

Part 6 – Hong Kong Referee's Information (for applications made through Immigration Divisions of Mainland Offices only)

The applicant may authorise a referee to pay the fee and collect the Re-entry Permit on his/her behalf. Please provide the referee's information for this purpose.

Immigration Department
The Government of the HKSAR

香港特別行政區政府入境事務處
Immigration Department, the Government of
the Hong Kong Special Administrative Region
香港特別行政區回港證申請書
(適用於十六歲以下兒童)
Application for HKSAR Re-entry Permit
(For children under 16 years of age)



注意 (i) 填寫本申請書前，請先閱讀背頁的「收集個人資料的目的」。
Note: Before completing this form, please read the "Statement of Purpose" overleaf.
(ii) 請用黑色或藍色筆以正楷填寫本申請書。
Please complete this form in BLOCK letters using black or blue pen.
(iii) 請在適當方格內填上「✓」號。
 Please tick as appropriate.

警告 如就此項申請作出虛假陳述或填報失實資料，即屬違法。
Warning: It is an offence in law to furnish any false statement or information relating to this application.

1. 回港證類別 Type of Re-entry Permit		<input type="checkbox"/> 單程 Single journey	或 or	<input type="checkbox"/> 多程 Multiple journeys
2. 領證方式 Means of Collection		於以下辦事處領取 At collection office below ()		[有關領證辦事處簡碼，請參閱本申請書背頁] [Please see back of this application form for collection office code]
(只適用於以郵遞/投遞或透過駐內地辦事處入境事務組遞交的申請 For application submitted by post/drop-in or through Immigration Division of Mainland Offices)				
3. 兒童的個人資料 (以香港身份證所載者為準) Child's Personal Particulars (As stated on Hong Kong identity card)				
姓(中文) Surname in Chinese		姓(英文) Surname in English		
名(中文) Given names in Chinese		名(英文) Given names in English		
香港身份證號碼 HK identity card no.	()	簽發日期 Date of Issue	日 dd 月 mm 年 yy	此欄由辦理 機關處理 For Official Use Only
(如兒童未領有香港身份證，請於下方填上香港出生證明書號碼(如有)) (For child who has no HK identity card, please provide Hong Kong birth certificate no. below(if any))				
香港出生證明書號碼 HK birth certificate no.	()	簽發日期 Date of Issue	日 dd 月 mm 年 yy	
出生日期 Date of birth	日 dd 月 mm 年 yyyy	性別 Sex	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	
出生地點 Place of Birth	父、母/合法監護人聯絡電話號碼 Contact telephone no. of parent/legal guardian			
<input type="checkbox"/> 中國 China	<input type="checkbox"/> 香港 Hong Kong	<input type="checkbox"/> 澳門 Macao	<input type="checkbox"/> 台灣 Taiwan	
<input type="checkbox"/> 內地 Mainland	()		在香港有合法居留權的證明文件詳情(十一歲以下的兒童須填寫此欄) Particulars of documents in support of legal residence in Hong Kong (for child under 11 years old)	
(請註明省、直轄市或自治區名稱 Please state the name of the province, municipality or autonomous region)				
<input type="checkbox"/> 其他國家 Other Country	(請註明國家名稱 Please state country name)			
父親姓名(中文及英文) Full name of father (Chinese and English)		母親姓名(中文及英文) Full name of mother (Chinese and English)		
住址或電郵地址(請於邊界內填寫) Address or Email Address (Please fill in within border)				
4. 附加資料(如有) Additional Information (if any)				
5. 兒童的父、母或合法監護人聲明書 (*請刪去不適用者)(#請填寫旅行證件的類別) Declaration of Parent or Legal Guardian (*Please delete where inappropriate)(# Please fill in type of travel document)				
本人，即下開簽署人，現謹此聲明：I, the undersigned, declare that:				
(1) 本人為上述兒童遞交回港證申請。 I submit a Re-entry Permit application for the abovenamed child.				
(2) 本人乃該兒童的： My relationship with the child is				
<input type="checkbox"/> 母親 mother <input type="checkbox"/> 父親 father <input type="checkbox"/> 法庭頒令監護人 legal guardian (by court order) <input type="checkbox"/> 獲授權的監護人 legal guardian (by authorisation)				
(3) *除隨附的# 及*回港證第 號，該兒童目前及以往並未持有或附載於任何其他旅行證件、入境許可證或回港證。 The child is not and has not been in possession of or included in any travel document, entry permit or Re-entry Permit *except # and *Re-entry Permit No. which is now attached.				
中文姓名 Name in Chinese		香港身份證號碼： HK identity card no. ()		
英文姓名 Name in English		如非香港居民，請填寫旅行證件類別及號碼： For non-Hong Kong resident, please state travel document type and no.:		
日期 Date		簽署 Signature		
日 dd 月 mm 年 yyyy		(請於邊界內簽署 Please sign within border)		
6. 香港諮詢人資料 (只適用於透過駐內地辦事處入境事務組遞交的申請) Hong Kong Referee's information (for application submitted through Immigration Division of Mainland Offices)				
諮詢人姓名 Name of Referee		諮詢人住址 Address of Referee		
諮詢人電話號碼 Telephone no. of Referee				



申請／領取回港證的辦事處的簡碼及地址 Application/Collection Office Code and Location

0 1	0 5	0 1	0 5
港島區簽發旅行證件辦事處 香港中環統一碼頭道 38 號 海港政府大樓 2 樓 電話：2852 3047	火炭辦事處 新界火炭樂景街 2 至 18 號 銀禧薈 4 樓 405 至 407 號舖位 電話：2651 8644	Hong Kong Island Travel Documents Issuing Office 2nd Floor, Harbour Building, 38 Pier Road, Central, Hong Kong Tel: 2852 3047	Fo Tan Office Shops 405 – 407, 4th Floor, Jubilee Square, 2 – 18 Lok King Street, Fo Tan, New Territories Tel: 2651 8644
0 2	0 6	0 2	0 6
東九龍辦事處 九龍藍田匯景道 1 至 17 號 匯景花園匯景廣場第 2 層 電話：2347 3492	元朗辦事處 新界元朗橋樂坊 2 號 元朗政府合署 1 樓 電話：2475 4145	East Kowloon Office Level 2, Sceneway Plaza, Sceneway Garden, 1 – 17 Sceneway Road, Lam Tin, Kowloon Tel: 2347 3492	Yuen Long Office 1st Floor, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, New Territories Tel: 2475 4145
0 3	0 7	0 3	0 7
西九龍辦事處 九龍尖沙咀 金巴利街 28 號地下 電話：2359 4426	旅行證件及國籍（申請）組 新界將軍澳寶邑路 61 號 入境事務處總部 行政大樓 2 樓 電話：2829 3039	West Kowloon Office Ground Floor, 28 Kimberley Street, Tsim Sha Tsui, Kowloon Tel: 2359 4426	Travel Documents and Nationality (Application) Section 2nd Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O, New Territories Tel: 2829 3039
0 4	0 8	0 4	0 8
沙田辦事處 新界沙田上禾輦路 1 號 沙田政府合署 3 樓 電話：2158 6419	屯門辦事處 新界屯門兆麟街 19 號 屯門兆麟政府綜合大樓 2 樓 電話：2797 0872	Sha Tin Office 3rd Floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories Tel: 2158 6419	Tuen Mun Office 2nd Floor, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun, New Territories Tel: 2797 0872

辦公時間：（星期日及公眾假期休息）Office hours: (Closed on Sundays and public holidays)

港島區簽發旅行證件辦事處：	星期一至星期五：上午 9 時至下午 4 時 30 分 星期六：上午 9 時至下午 12 時 30 分	其他辦事處：	星期一至星期五：上午 9 時至下午 12 時 45 分及下午 2 時至 4 時 30 分 星期六：上午 9 時至下午 12 時 30 分
旅行證件及國籍（申請）組：	星期一至星期五：上午 8 時 45 分至下午 4 時 30 分 星期六：上午 9 時至上午 11 時 30 分		
Hong Kong Island Travel Documents Issuing Office:	Mondays to Fridays: 9:00 a.m. to 4:30 p.m. Saturdays: 9:00 a.m. to 12:30 p.m.	Other Immigration Offices:	Mondays to Fridays: 9:00 a.m. to 12:45 p.m. and 2:00 p.m. to 4:30 p.m. Saturdays: 9:00 a.m. to 12:30 p.m.
Travel Documents and Nationality (Application) Section	Mondays to Fridays: 8:45 a.m. to 4:30 p.m. Saturdays: 9:00 a.m. to 11:30 a.m.		

以上電話號碼只供聯絡各辦事處之用。有關旅行證件的查詢，請致電查詢熱線 2824 6111。

The telephone numbers listed above are for contact with the respective offices only. For enquiries on travel documents, please call 2824 6111.

收集個人資料的目的 Statement of Purpose

收集資料的目的

申請書內所提供的個人資料，會供入境事務處作下列一項或多項用途：

- 一、 辦理你的申請；
- 二、 實施／執行《入境條例》(第 115 章)及《入境事務條例》(第 331 章)的有關條文規定，以及履行入境管制職務，藉此協助其他政府決策局和部門執行其他法例和規例；
- 三、 在有關人士向入境事務處提出申請並提名你為保證人或諮詢人時，將你的資料供作核對用途；
- 四、 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供；以及
- 五、 供作法例規定、授權或准許的其他合法用途。

就有關申請提供個人資料純屬自願。若你未能提供足夠資料，入境事務處可能無法辦理你的申請。

資料轉交的類別

為了上述目的，你在本申請書內所提供的個人資料，或會向其他政府決策局和部門及其他機構披露。

查閱個人資料

根據《個人資料（私隱）條例》(第 486 章)第 18 及 22 條，以及附表 1 第 6 項原則，你有權要求查閱及改正個人資料。你的查閱權利包括在繳交有關費用後，索取你在本申請書內所填報的個人資料的副本。

查詢

如對本申請書所收集的個人資料有任何查詢，包括查閱及改正有關資料，可向下列人員提出：

新界將軍澳寶邑路 61 號入境事務處總部行政大樓 2 樓
總入境事務主任（旅行證件及國籍）申請
電話：2829 3083

Purpose of Collection

The personal data provided in the application form will be used by Immigration Department for one or more of the following purposes:-

- (a) to process your application;
- (b) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
- (c) to process other's application for immigration facilities in which you are named as a sponsor or referee;
- (d) for statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
- (e) for any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data in the process of your application is voluntary. If you do not provide sufficient information, Immigration Department may not be able to process your application.

Classes of Transferees

The personal data provided in this form may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

Access to Personal Data

According to sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486), you have the right to request access to and correction of your personal data. Your right of access includes the right to obtain a copy of your personal data provided in this application form subject to payment of a fee.

Enquiries

Enquiries concerning the personal data collected by means of this application form, including making of access and corrections, should be addressed to:

Chief Immigration Officer
(Travel Documents and Nationality) Application
2nd Floor, Administration Tower, Immigration Headquarters,
61 Po Yap Road, Tseung Kwan O, New Territories
Tel: 2829 3083



新增繳費方法

自二零二四年九月二十七日起，香港特別行政區旅行證件的申請人可選擇以內地電子錢包（只接受支付寶、微信支付及雲閃付 App）繳付有關費用。

香港特別行政區政府
入境事務處



New Payment Method

With effect from 27 September 2024, applicants may choose to use the Mainland China's Licensed Digital Wallets (Alipay, WeChat Pay and UnionPay App only) in making payment for applications for the Hong Kong Special Administrative Region travel documents.

Immigration Department
The Government of the Hong Kong
Special Administrative Region